



Aquarius Sailing Club

AQUARIUS SAILING CLUB

**Agenda for the Annual General Meeting
to be held at 7:30 pm on Saturday 30th November 2019 at the Club House.**

- 1. Apologies for absence and record of the number of full members present.**
- 2. Minutes of the AGM held on 1st December 2018**
- 3. Matters arising**
- 4. Commodore's report for 2018/19**
- 5. Treasurer's report for 2018/19 and fee recommendation for 2019/20**
- 6. Approval of the 2018/19 accounts**
- 7. Approval of the proposed 2019/20 fees**
- 8. Election of honorary members**
- 9. Election of officers apart from the president**
- 10. Appointment of the auditor**
- 11. Election of the management committee**
- 12. Any other business**

The AGM will be followed by the annual prize giving and the end of season party.

AQUARIUS SAILING CLUB
MINUTES OF THE ANNUAL GENERAL MEETING HELD AT THE CLUBHOUSE ON
SATURDAY 1st December 2018.

The meeting was chaired by the President, Rodger Wheeler, and opened at 7:35 pm.

1. APOLOGIES

Apologies for absence were received from:- Joan Bray, Jean Maracchi, John Neale, Pat Irvine, Anne and Leo Bond, Charles and Mary Dennis.

About 34 members were present, of whom about 27 were members having a vote.

2. MINUTES OF THE A.G.M. HELD NOVEMBER 2017

The Minutes of the Annual General Meeting held on the 2nd December 2017 were approved by the members.

3. MATTERS ARISING

Results of the Questionnaire were received and compiled. Following the suggestions listed in item 7, a full review of the Rules was undertaken during the year by a sub-committee.

The paving slabs for the trailer park (budgeted as £800) and replacement timber flooring for the quarterdeck (budgeted as £1,500 to £2,000), had both been undertaken this year.

4. COMMODORES'S REPORT

A report was prepared and presented by the Commodore John Botterill. Photos of the year's activities were shown as a slide show during the subsequent refreshments.

“Sailing wise and Social wise we have had another good year.

The weather has been fairly good for sailing – I have a photograph here of sailing on the 25th February (shown).

Our socials have given much pleasure to all those who come along, for which particular thanks to Diana and all her helpers.

We have however had difficulties with administration. I see two factors :

- 1) society has become more PC over the last 10 or so years - which is a good thing; but
- 2) society has become more aggressive – a “me” culture – which is not a good thing.

We have always strived to achieve a committee which exercises sound judgement, contributes to the club, and works hard and as a team. This year has been no exception. But I have to say there is a distinct lack of respect for the committee from some quarters.

What does the committee do exactly , I have heard asked. We meet 10 times a year – that's nearly every month, discuss ideas for sailing and socials, decide on priorities for the premises, agree expenditure, seek ways to keep up our presence, and to receive applications from prospective members. Indeed the review of the Rules was a significant task undertaken by a sub-committee,

and condoned by the full committee. At the end of last year Cath organised and issued a survey, your views were carefully analysed and have helped the committee to assess the mood of members and indeed specific suggestions concerning how the club runs.

Our great loss this year was the passing of our near founder George Bray, who died unexpectedly. A more affable yet astute couple one cannot imagine, who have done so much to guide the club during the 70 years which we celebrate this year. Richard has found the Annual Report from the very first year – 1948.

We had a stand as usual on Chestnut Sunday in Bushy Park, followed by a good number of prospective members who came along to see us, and to whom we gave a sailing experience. We were again disappointed by the number of these who did join the club, but we do warmly welcome those who have joined at various times during the year. We do ask proposers and seconders to mentor their new member, making sure they become familiar with people and things, and encouraging them to join in to the full.

Bodgits' big job this year was replacement of most of the decking on the quarterdeck outside. My thanks to them and to several members who also gave their time to getting this completed. The other big task was laying paving slabs in the trailer park, our thanks for that one to Bryan as well.

A thank you also to our secretary Jean who doesn't feel able to offer herself for re-election. We would love to have a volunteer step up at some point.

As I have said before, I am always prepared to receive comments and complaints informally from members. I have replied to worthy ones, and brought all those of any consequence to the committee. Or members are quite entitled to make representation to the committee, via the secretary.

I hope next year is successful for Aquarius”.

5. TREASURERS REPORT

Presented by Graham Thompson

Although a £766 loss is shown, the boats depreciation of £1,055 means that our actual cash in hand had increased again this year.

Income		Expenditure	
Membership (subs etc)	£5,790.00	Premises (esp decking and trailer park paving)	£4,017.84
Other	£84.99	Boats and racing	£1,120.86
Bar and food sales	£3,232.98	Boats depreciation	£1,055.00
Socials - charged for	£710.94	Bar and food purchases	£1,818.48
Interest		Socials free (not charged)	£288.91
£3.09		Subscriptions	£150.00
		Insurance	£1,539.65
		Printing + postage etc	£524.58
		Miscellaneous	£72.98

£9,822.00	£10,588.30
Opening balance £15,779.69	Closing balance Cash £12,745.94
Net -£766.30 (ie loss)	Boats at WDV £1,610.11
	Bar stock £854.45
	Debtors less creditors -£197.11
	Closing balance Total £15,013.39

Highlighted that the paid for socials all covered their costs. That the bar made a significant contribution to funds.

Graham proposed no increase in subscriptions.

Membership number were reported : 135 in total, comprising 61 Full, 7 Emeritus / Honorary, Family adults 37, children 15, Social 15,

6. ELECTION OF OFFICERS AND COMMITTEE

Commodore – John Botterill (re-election)

Rear Commodore – External Affairs – Pat Halling

Vice Commodore Admin - Graham Thompson (re-election)

Vice Commodore Premises – Nigel Knowles (re-election)

Vice Commodore Programme – Mike Baker (re-election)

Hon Secretary – vacant

Treasurer – Joan Walkden (re-election)

Boatswain – vacant

Harbourmaster – Alistair Gray

Sailing Secretary – Richard Cannon (re-election)

Publicity Officer – Kevin Lavery (re-election)

Bar Manager – Peter Carpenter (re-election)

Social Secretary – Diana Carpenter (re-election)

Health & Safety Officer – Michael Gatehouse (re-election)

Webmaster (new post) – Richard Cannon

In answer to a request, the respective responsibilities of the Boatswain and Harbourmaster were explained.

(under the proposed Rules changes the President is to be elected by the Committee)

Additional Committee Members

Diana Howley (re-election)

Deborah Lea (re-election)

Josh Watson-Evans (re-election)

7. ELECTION OF HONORARY MEMBERS

It was explained that under the proposed Rules changes, Emeritus and the two categories of Honorary membership would be combined into one category : Honorary. The Committee

recommendation of : Rodger Wheeler, John Botterill, Nigel Knowles, Mike Baker, Richard Cannon, and Joan Bray had been proposed by the Committee and were clearly accepted by well over 2/3 of the voting members present. Based on the current total of membership a limit of 6 applies. In answer to a question it was advised that Tony Hopkins, up till now an Emeritus member, had not been included [he would become a Full member with consequent annual subscription requirement].

8. APPOINTMENT OF AUDITOR

Graham Thompson was again appointed. Graham advised that although quite normal for an Auditor to prepare the end of year accounts sheets, it was felt that someone should be appointed to check his output, for this Rodger Wheeler was appointed.

9. EXPLANATION OF PROPOSED RULE CHANGES

The work of the sub-committee had come up with changes, taking into account suggestions submitted, the most significant ones being :

- 2.1e Social members now entitled Associate, and the longstanding committee policy on acceptance (distance health or age) enshrined into the Rules
 - 2.1f Honorary now just one category, do have vote
 - Existing rule 4.1d removed - no longer offer of block voting at AGM
 - 4.5 Committee meetings attended by appointed members plus any invited by committee
 - 5.3 AGM business 21 days was 14 (to give Secretary sufficient time)
- The revised version had been issued to all the members in November.

Comments received as a result were considered, the Committee accepted 3 'late changes' :

- 3.3 Webmaster to also be an Officer post – add n)
 - 8.9 Children using club boats supervised rather than accompanied
- A few typographic errors.

10. REPRESENTATIONS FROM MEMBERS

a) Advised in advance

1. Members to comply with club Rules : A member said he considered the Rules to form a contract between the club and members, even whilst admitting the club is not a business in the legal sense. And that there should be no discretion. No examples were offered. Club officers responded that they and the Committee do abide by the Rules.

2. Membership application that was declined : A member was unhappy about this. Club officers responded that there was careful discussion at the relevant committee meeting, and that the Committee made a clear decision.

3. Postponement of decision on new Rules and By-Laws : A member claimed that the intention was to 'update and streamline', and that they should be plain english. No examples were offered. He wanted the vote on them to be postponed until the Spring of next year. A representative of the sub-committee responded that they had considered all the suggestions prior to their review work, their changes were approved by the Committee (October) and issued to members, of the comments that were then made only two (+ typos) were considered necessary (November committee) as late changes – as listed above.

b) Accepted at the meeting

1. A member felt that the number of times a guest may attend should be limited, there having been one particular example this year. Club Officers responded that committee have considered this, but would not want to put pressure on prospective members. There is nothing to stop the committee saying enough is enough to any guest, but the one case being referred to was a difficult one.

2. A member felt we should make a charge for using club boats. Club Officers responded that whilst the By-Laws allow for this, it is not within our ethos, in particular it would be embarrassing when prospective members go out in club boats for a sailing experience.

11. PROPOSED REVISION OF RULES AND BY-LAWS

Following the discussion in 10a) 3. above, a vote was taken which achieved well in excess of $\frac{2}{3}$ of voting members present being in agreement.

12. ANY OTHER BUSINESS

There was none.

The meeting concluded at 8:45pm.

Following refreshments, Richard and Graham announced the sailing results and awarded trophies and glasses. A full sailing Report was issued by the Sailing Secretary.

	A	B	C	D	E	F
1	AQUARIUS SAILING CLUB					
2	INCOME AND EXPENDITURE ACCOUNT, YEAR TO	30/09/19			30/09/18	
4	INCOME	£	%		£	%
6	Annual Subscriptions	3,002.00	37		2,741.50	36
7	Family subscriptions	294.00	4		247.00	3
8	Berth Fees	2,338.00	29		2,633.50	34
9	Donations	1,140.20	14		168.00	2
10						
11	Total membership income	6,774.20	84		5,790.00	75
12						
15	Locker sales	75.00	1		80.00	1
16	Boat sales	111.11	1		0.00	0
17	Club clothing	0.00	0		4.99	0
18						
19	Total other sailing income	186.11	2		84.99	1
20						
21	Bar and food sales	3,291.00	41		3,232.98	42
22	Bar and food expenses	-1,992.18	-25		-1,818.48	-24
23	Net social events	-246.06	-3		422.03	5
24						
25	Net bar, food and social events	1,052.76	13		1,836.53	24
26						
27	Deposit interest	4.94	0		3.09	0
28	Sundry income	5.00	0		0.00	0
29						
30	Net other income	9.94	0		3.09	0
31						
38	TOTAL INCOME	8,023.01	100		7,714.61	100
39						
40	EXPENSE					
42	Premises expenditure	4,546.02	57		4,017.84	52
44	Boat and racing costs	693.43	9		1,120.86	15
45	Boat depreciation	1,054.99	13		1,055.00	14
46	Subscriptions	150.00	2		150.00	2
47	Insurance	1,553.04	19		1,539.65	20
48	Telephone	20.00	0		0.00	0
49	Printing, postage etc	492.74	6		524.58	7
50	Miscellaneous expenditure	150.86	2		72.98	1
51						
52	TOTAL EXPENSE	8,661.08	108		8,480.91	110
53						
54	NET INCOME	-638.07	-8		-766.30	-10
55						
56	(Cash+debtors)/Total expense	1.56			1.55	
57						
58						

	A	B	C	D	E	F
59	AQUARIUS SAILING CLUB					
60	BALANCE SHEET AS AT	30/09/19			30/09/18	
61						
62	GENERAL RESERVE					
63		£	%		£	%
64	Opening Reserve	15,013.39	104		15,779.69	105
65	Add Surplus (Deficit)	-638.07	-4		-766.30	-5
66						
67	Closing Reserve	14,375.32	100		15,013.39	100
68						
69	Represented by:-					
70						
71	ASSETS					
72						
74	Boats at written down value	555.12	4		1,610.11	11
75	Bar stock	646.77	4		787.13	5
76	Clothing Stock	67.32	0		67.32	0
77	Cash in Hand	94.59	1		94.29	1
78	Cash at Bank	1,387.27	10		1,668.67	11
79	Deposit Account	11,987.92	83		10,982.98	73
80	Sundry Debtors	0.00	0		393.11	3
81						
82	TOTAL ASSETS	14,738.99	103		15,603.61	104
83						
84	LIABILITIES					
85	Sundry Creditor	63.67	0		590.22	4
86	Deferred income	300.00	2		0.00	0
87						
88	TOTAL LIABILITIES	363.67	3		590.22	4
89						
90	NET ASSETS	14,375.32	100		15,013.39	100
91						
92	Cash ratio					
93	(Cash + debtors)/net assets %	13,469.78	94		13,139.05	88

	A	B	C	D	E	F
94						
95	Analysis of net social events	30/09/19			30/09/18	
96		Profit/(loss)			Profit/(loss)	
100		£	%		£	%
101	Annual Dinner	-156.98	-2		50.25	1
102	Annual General Meeting (free event)	-68.67	-1		-98.77	-1
104	Frostbite cruise/quiz night	5.39	0			
108	Cheats lunches	11.27	0		44.20	1
111	Valentine dinner					
112	Start of season party (free event)	-135.24	-2		-171.14	-2
114	Mid Thames Trophy					
115	Open day (free event)	-14.12	0		-19.00	0
116	Hog roast	80.21	1		148.79	2
117	Regatta teas	15.55	0		20.75	0
119	Barber shop concert					
124	Burns night	53.29	1		130.41	2
126	Christmas Nibbles (free event)	-29.17	0			
127	Chinese New Year				32.49	0
128	Russian Night					
141	Oktoberfest	80.86	1		67.48	1
142	Continental Evening				67.84	1
143	At the Drop of a Hat				148.73	2
144	Halloween (free event)	-47	-1			
145	Salzburg event	78.68	1			
146	Shakespeare event	56	1			
147	Pat Halling 95 th (free event)	-68.19	-1			
148	Boat naming event (free event)	-107.94	-1			
149						
153	Total free events and % of total income	-470.33	-6		-288.91	-4
154	Net charged events and % of total income	224.27	3		710.94	9
155	Net social events and % of total income	-246.06	-3		422.03	5

	A	B	C	D	E	F
156						
160	Analysis of premises expenditure					
161		30/09/19			30/09/18	
162		£	%		£	%
163	Trailer park paving				810.34	20
164	Entryphone				105.94	3
165	Decking renewal				1,064.83	27
166	Security lights				48.97	1
167	Alarm system				109.99	3
168	Accommodation licence	391.56	9		670.11	17
169	10 new chairs, plus cushions				248.50	6
170	Bar licence	70.00	2		70.00	2
171	Kitchen window				53.99	1
172	Domain names				98.28	2
198	Recladding clubhouse front	1513.12	33			
199	New consumer units and electrical checks	985.99	22			
200	Winter quarters refurbishment	290.69	6			
201	Replacement barbeque	160.00	4			
202	Dishwasher repair	274.90	6			
203	Others	859.76	19		736.89	
204						
209	Total analysed and % of premises exp.	4,546.02	100		4,017.84	100
210						
212	Analysis of boat and racing costs				30/09/18	
213					£	%
214	Aquarius refit				285.93	26
215	Tern repairs				136.73	12
216	Boat licences	521.36	75		413.70	37
217	Dutyman	85.00	12		85.00	8
218	Others	87.07	13		199.50	18
219						
220	Total analysed and % of boats and racing	£693.43	100		£1,120.86	100

Extra information for 2019 AGM

Fee schedule applied in 2018/19

Full membership	£55.00
TWU full membership	£27.00
Family membership	£6.00
Associate membership	£13.00
TWU non-boat owner	£13.00
Junior membership	£10.00
Student membership	£14.00
Honorary membership	£0.00
First dinghy	£25.00
Additional dinghies	£40.00
Wet berths per foot	£9.50
Canoes	£0.00
Trailers	£0.00
Locker	£5.00

Honorary members during 2018/19

Mike Baker
John Botterill
Joan Bray
Richard Cannon
Nigel Knowles
Rodger Wheeler

Officers and committee members at end of 2018/19 season

President	Rodger Wheeler
Commodore	John Botterill
Vice Commodore Administration	Graham Thompson
Vice Commodore Premises	Nigel Knowles
Vice Commodore Programme	Mike Baker
Hon Secretary (Acting)	Graham Thompson
Treasurer	Joan Walkden
Boatswain	vacant
Harbourmaster	Alastair Gray
Sailing Secretary	Richard Cannon
Publicity Officer	Kevin Lavery
Bar Manager	Peter Carpenter
Social Secretary	Diana Carpenter
Health & Safety Officer	Michael Gatehouse
Webmaster	Richard Cannon
Additional committee member	Diana Howley
Additional committee member	Deborah Lea
Additional committee member	Josh Watson-Evans
Auditor	Rodger Wheeler