

Feb 2003

**Aquarius Sailing Club**

**RISK ASSESSMENT FORM**

(Appendix 3 to AQSC Health & Safety Policy)

Please read the Risk Assessment guidance notes (Appendix 2) before completing this form.

It is intended that this form will be used for each individual hazard assessment and will be clearly identified and dated accordingly

**IDENTIFICATION No.** ..... ..

**DATE of ASSESSMENT** ... ..













**1. Identifying the Hazards**

Identify all hazard(s) that are apparent and that could result in significant harm. Tick a box for the most appropriate category or if it is not listed then please fill in the line marked ' other' .

- |                                |                          |                          |                          |
|--------------------------------|--------------------------|--------------------------|--------------------------|
| Adverse Weather                | <input type="checkbox"/> | Complex Structures       | <input type="checkbox"/> |
| Compressed Air                 | <input type="checkbox"/> | Dust/Fumes               | <input type="checkbox"/> |
| Electricity                    | <input type="checkbox"/> | Electrical Equipment     | <input type="checkbox"/> |
| Equipment/Machinery            | <input type="checkbox"/> | Fire / Explosion         | <input type="checkbox"/> |
| Extreme Temperature            | <input type="checkbox"/> | Falling Objects          | <input type="checkbox"/> |
| Fall from Height               | <input type="checkbox"/> | Boat Storage Areas       | <input type="checkbox"/> |
| Gas/LPG                        | <input type="checkbox"/> | Hazardous Substances     | <input type="checkbox"/> |
| Heat                           | <input type="checkbox"/> | Lifting Equipment        | <input type="checkbox"/> |
| Noise                          | <input type="checkbox"/> | Radiation                | <input type="checkbox"/> |
| Special Effects                | <input type="checkbox"/> | Stored Energy            | <input type="checkbox"/> |
| Trip/Slip                      | <input type="checkbox"/> | Vehicle Movement         | <input type="checkbox"/> |
| Water Features                 | <input type="checkbox"/> | Working at Height        | <input type="checkbox"/> |
| Food Prep / Serving areas      | <input type="checkbox"/> | Boat Winches             | <input type="checkbox"/> |
| Slipways (surface/winch wires) | <input type="checkbox"/> | Abandoned Boats          | <input type="checkbox"/> |
| Parking Areas                  | <input type="checkbox"/> | Use of tools & Equipment | <input type="checkbox"/> |
| Support Boats                  | <input type="checkbox"/> | Escape Routes            | <input type="checkbox"/> |
| Other (Please Specify) .....   |                          |                          | <input type="checkbox"/> |

**2. Who is at Risk**

Identify all those who are potentially at risk from the identified hazard.

Children		ODD / Start / Support Team	
Contractors		Disabled Persons	
Members		Students under Instruction	
Instructor's		Pregnant persons	
Visitors		Support Boat Crews	
Absolute beginners			
Others (Please Specify) ... ..			

**3. Evaluate the Risk**

Circle the relevant numbers in the tables below to assess the severity of the risk and the probability of the risk against the hazard identified above.

The risk rating is determined by **Severity x Probability = Risk Rating**

**3.1 Risk Severity**

LOW = 1 (Remote / Isolated / Unlikely)

MED = 2 (Possible / Likely/ Expected)

HIGH = 3 (Extreme / Great / Unacceptable)

**3.2 Risk Probability**

LOW = 1 (Remote Occurrence with potential to cause trivial injury)

MED = 2 (Possible Occurrence with potential to cause minor injury)

HIGH = 3 (Probable Occurrence with potential to cause major injury)

**Risk Rating =** ... ..

Identify what action is required by comparing your risk rating to those in the following table :-

1 to 2 LOW RISK	(Requires no action)
3 to 4 MEDIUM RISK	(Requires action – implement control measures)
5 to 9 HIGH RISK	(Requires immediate action)

